## INSTRUCTION SHEET FOR ALL CANDIDATES WHO DID NOT FILL THE CUET FORM 2024-2025

(ADMISSION IN B.A., B.SC., B.COM. & B.C.A. SESSION 2024 - 2025)

## <u>KINDLY READ THESE INSTRUCTIONS CAREFULLY BEFORE FILLING</u> <u>THE ADMISSION FORM FOR ADMISISON IN THE ABOVE-</u> <u>MENTIONED UNDERGRADUATE PROGRAMS.</u>

## If a candidate is unaware of any of the rules and instructions, it will be the sole responsibility of the candidate

- 1. This year (session 2024-2025), admission in B.A., B.Sc., B.Com. & B.C.A. has been opened for candidates who did not fill the CUET 2024-2025 form.
- 2. First preference for admission will be given to candidates who have filled the CUET 2024-2025 form and thereafter admission will be given to candidates who have not filled the CUET 2024-2025 form, subject to availability of seats.
- 3. A non-refundable Registration Fee of Rs. 300/- will have to be paid by each candidate for filling the Online Admission Form 2024-2025 for admission in B.A., B.Sc., B.Com. & B.C.A. Transaction charges as applicable will be borne by the candidate.
- **4.** Admission fee must be deposited at the time of submission of online admission form. Admission form will be considered incomplete until the Admission Fee is successfully submitted.
- **5.** All Church Sponsored/Christian candidates are required to select "Church Sponsored" category while filling the online admission form.
- 6. For all Church Sponsored/Christian candidates, a separate merit list will be prepared and all such candidates will be given admission under the "Church Sponsored" Category as mentioned in the College Prospectus.
- 7. Only those forms will be accepted which are duly and correctly filled in all respect. Incomplete forms or incorrectly filled forms will not be accepted. Only online applications are accepted and no forms will be accepted after the last date.
- **8.** The right to admission remains with the college management and any candidate can be denied admission, with or without reason.
- **9.** If a proctorial/disciplinary action has been taken against a former student of the college, he/she may be denied admission in the college.
- 10. Candidates requesting privilege marks under category 02 07 (mentioned under "Categories" in the College Prospectus) must attach scanned copies of all relevant certificates along with the online admission form on the basis of which privilege marks or admission privilege is sought. These certificates will not be accepted after submission of online admission form. For category 02 07, duly authenticated and signed certificates should be uploaded along with the online admission form. In the absence of relevant documents, the candidate will be considered for admission in category 01 even though he/she may have

selected a certain category from 02 – 07.

- 11. If the category certificate submitted by a candidate on the basis of which the candidate has been given admission under that category is found to be fake/tampered/false, his/her admission will be cancelled with immediate effect and strict disciplinary action can also be initiated against such candidates.
- **12.** If a candidate wishes to withdraw admission from the college, he/she may do so by filling an online fee refund form available on the college website www.eccprayagraj.org along with submission of all relevant documents. Fee refund will be done as per college refund policy mentioned in the college prospectus. Refund of fee will take place at least 30 working days in the same account which is mentioned in the admission form.
- **13**. It is to be noted that as per the College Examination Rules, a candidate taking admission in B.A./B.Sc./B.Com./BCA must complete his/her said course within six years from the year of admission in the college failing which he/she will not be eligible for award of degree.
- **14.** All detailed notices and other information will be available on the college website <u>www.ecc.ac.in</u>.
- **15**. In case of any clarification, candidates my call on helpline number 9473805958 between 10:00 AM 4:00 PM on all working days.

Dr. (Ms.) Vineet John Chairman, Admissions 2024-2025

Dr. A. S. Moses Principal (Offg.)

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